

**WASH Roadmap (WRM)– October ExCom
Agenda and Minutes**



Date:	8th October 2024
Standard Time:	4:00 pm Geneva (GMT +1)
Duration:	102 Minutes

Attendees	Role/Initiative	Organisation
Iyanu Ojuawo	WRM Secretariat Coordinator	RedR UK
William Rogers-Tizard,	Head of WRM Secretariats	RedR UK
Robert Gensch	Initiative 1 ExCom Member	German Toilet Organization CAWST
Olivia Falkowitz	Initiative 2 ExCom Member	IMPACT, REACH
Baptiste Lecuyot	Initiative 3 ExCom Member	Solidarites International
Nicole Weber	Initiative 5 ExCom Member	PRO-WASH & SCALE
Jean Lapegue	Initiative 8 Co-Lead Substitute	French Water Partnership
Apologies	Role/Initiative	Organisation
Lauren D’Mellon Guyett	Initiative 4 ExCom Member	The London School of Hygiene & Tropical Medicine (LSHTM)
Syed Yasir Ahmed	Initiative 6 ExCom Member	International Medical Corps (IMC)
Johannes Rueck	Initiative 7 ExCom Member	German WASH Network
Solène Pradat-Paz	Initiative 8 ExCom Member	French Water Partnership
Michelle Farrington	Strategic Advisory Group (SAG) ExCom Member	Strategic Advisory Group (SAG)

Agenda item	In detail	Key decisions and action items
<p>Overview of remaining SDC Funds.</p>	<p>SDC Funding Overview</p> <p>The Head of Secretariat (HOS) provided an overview of the SDC funding allocations. He mentioned that the first payment of 130,977.72 CHF was received in August 2024, with commitments made to various initiatives. Initiative 1 received 39,600.00 CHF (80%), Initiative 2's payments were scheduled in stages totalling 35,000.00 CHF, and funding was also allocated to Initiative 6 (21,532.80 CHF) and Initiative 8 (25,001.60 CHF). The remaining balance stood at 9,843.32 CHF, with 2,800.00 CHF requested by Initiative 6 (10% management fees). Looking ahead, a second payment of 162,543.17 CHF is expected in June 2025, with some funds already earmarked for Initiatives 1, 6, and 8, leaving 148,052.89 CHF available for future commitments.</p> <p>The HOS highlighted the possibility of approaching SDC for advanced funding if there are viable projects ready to commence before June 2025.</p>	
<p>Vote on Initiative 6: New Funding Proposal.</p>	<p>The ExCom discussed a new funding proposal for Initiative 6 aimed at securing additional resources to boost the initiative's impact. The proposal includes a 10% increase in the management fee to cover administrative and operational costs associated with managing the initiative. A vote was held on the updated funding proposal for Initiative 6, which incorporated the management fee increase. The vote was passed with 2 abstaining, and 3 approving.</p> <p>A vote was passed for International Medical Corp (IMC) to oversee the management of the newly approved funds for Initiative 6. The vote was passed with 5 ExCom members approving.</p>	<p>IMC will receive the funding on behalf of the initiative. The secretariat and initiative will finalise the TORs to be sent out for Tenders. The secretariat will discuss the sub-grant agreement and administration of the initiative project.</p>

<p>IMC to manage initiative funding.</p>		
<p>Cairo Water Week: Voting on Partially Funding the CWW.</p>	<p>No official vote was passed on the partial funding proposal for Cairo Water Week. The decision was postponed due to the need for more information and clarification on whether the allocated funds for the slots are essential to meet Initiative 8.</p>	<p>Initiative 8 to confirm if funding is necessary. If so, it will be voted on during the November ExCom.</p>
<p>Initiative 5 Funding Proposal Update.</p>	<p>The secretariat coordinator gave an update on the meeting with Initiative 5. The Initiative remains interested in presenting a revised funding proposal to the ExCom. This proposal would focus on the inception phase of its initial funding proposal. Initiative 5: Funding Proposal. The initiative intends to refine the proposal and present it to the ExCom.</p> <p>A significant overlap between the proposed project under Initiative 5 and the WASH Hub was identified, which might result in redundancy if not addressed. To streamline efforts and reduce duplication, it was suggested that an ad-hoc meeting be organized between Initiative 1, Rob and the workforce working group of Initiative 5 to discuss these linkages and align their objectives more effectively.</p>	<p>An ad-hoc meeting will be scheduled between Initiative 1 and the workforce working group of Initiative 5 to address the overlap with the WASH Hub and explore synergies.</p>
<p>WRM Beyond 2025: Developing questionnaires.</p>	<ol style="list-style-type: none"> 1. Reengaging the Emergency Director: Exploring WRM Post-2025: The group discussed potentially reengaging the Emergency Director to inquire about the feasibility of developing a WASH roadmap for WRM initiatives beyond 2025. The WRM Secretariat will investigate the role of the Emergency Directors as part of the governance structure of the WRM following the Mid-Term-Review and report back in the next ExCom. 2. Independent Status of Initiatives 3, 4, and 7: The discussion highlighted that certain initiatives, specifically Initiative 3 (the AQA), Initiative 4, and Initiative 7, already function with a degree of independence and might not require the WRM to continue beyond 2025. 3. Envisioning the WRM Beyond 2025: Several attendees shared views on what WRM's role might look like after 2025. A key question raised was whether WRM support would be required and, if so, in what capacity. Understanding this would shape how WRM could provide value to the remaining initiatives. 4. Approach to Engagement: Two perspectives emerged regarding how to engage with initiatives regarding WRM's role post-2025: 	<p>The Secretariat will review the governance structure and confirm the Emergency Directors role in the WRM.</p> <p>The secretariats will engage with the Swiss Development Agency (SDC) to discuss the direction of the WRM beyond 2025. In parallel, they will reach out to each initiative to gather their individual perspectives on future steps and needs. After compiling and analysing these responses, the secretariats will summarize their findings and present to the ExCom.</p>

	<ul style="list-style-type: none"> • Initiative-Led Engagement: Some participants believed it would be useful for the secretariats to approach each initiative directly to ask if they would need WRM beyond 2025, and in what capacity. • Emergency Director-Led Engagement: Others thought that consulting with the Emergency Director first might be a more strategic move to avoid creating unrealistic expectations or ending in disappointment if WRM’s timeline remains the same. 	
Cairo Water Week (CWW) and WRM Presentation	<p>Initiative 8 Presentation at CWW: Initiative 8 reconfirmed their intention to present the Water Resource Management (WRM) framework at the Cairo Water Week (CWW).</p> <p>Engagement with the Wider WRM Community: The secretariat has been instructed to share information about the Initiative 8 presentation slot with the broader WRM network to encourage their participation in the session.</p>	<p>The secretariat is tasked with obtaining all relevant details about the CWW session from Initiative 8 after the meeting.</p> <p>This information will be circulated to ensure coordination with other WRM participants interested in the event.</p>

Record of Actions/ Decisions:

Date	Type of actions/ decisions	Details	Status	Responsibility for Action	Expected deliverable	Deadline
08/10/2024	Vote on Initiative 6: New Funding Proposal.	The vote was passed with 2 votes abstaining, 3 approving and 0 votes against	Completed	The ExCom	N/A	N/A
08/10/2024	Vote on IMC to receive and manage initiative funding.	The vote was passed with 5 approving and 0 votes against.	Completed	The ExCom	N/A	N/A
08/10/2024	Reach to Marc Andres of the SDC and the Emergency Directors	The Secretariat will consult with the Emergency Director about the roadmap and WRM's future to determine initial feasibility and alignment with broader emergency WASH strategies	In progress	The Secretariat	Feedback on meeting to the ExCom	Next ExCom Meeting
08/10/2024	Update Website	To update all initiative pages with the most up-to-date information to ensure accuracy and consistency across all platforms.	In progress	The Secretariat	Updated Initiative webpages	11 th of October, 2024
08/10/2024	Engagement of CWW Session with the Wider WRM Community	The secretariat is to obtain all relevant details about the CWW session from Initiative 8 and circulate this information to ensure proper planning and coordination for the event.	In progress	The Secretariat	Circulation of session by email and on LinkedIn.	11 th of October, 2024

Date of next meeting: 12th November 2024. 4:00PM GMT +1 (TEAMS)