

**WASH Roadmap (WRM)– November ExCom
Agenda and Minutes**



Date:	12th November 2024
Standard Time:	4:00 pm Geneva (GMT +1)
Duration:	90 Minutes

Attendees	Role/Initiative	Organisation
Iyanu Ojuawo	WRM Secretariat Officer	RedR UK
William Rogers-Tizard	Head of WRM Secretariat	RedR UK
Dan Meeking	Initiative 1 Co-lead	CAWST
Saeed Rahman	Initiative 2 ExCom Member	IMPACT, REACH
Baptiste Lecuyot	Initiative 3 ExCom Member	Solidarites International
Theo Willard	Initiative 3 Member	Solidarites International
Nicole Weber	Initiative 5 Co-lead	PRO-WASH & SCALE
Francois Baillon	Initiative 5 Member	IHIP
James Ray	Initiative 6 Co-Lead	Medair
Marielle Snel	Initiative 6 Co-Lead	Save the Children
Johannes Rueck	Initiative 7 ExCom Member	German WASH Network
Solène Pradat-Paz	Initiative 8 ExCom Member	French Water Partnership
Jean Lapegue	Initiative 8 Co-Lead	Action Con Faim
Apologies	Role/Initiative	Organisation
Robert Gensch	Initiative 1 ExCom Member	German Toilet Organization
Lauren D'Mellon Guyett	Initiative 4 ExCom Member	The London School of Hygiene & Tropical Medicine (LSHTM)
Syed Yasir Ahmed	Initiative 6 ExCom Member	International Medical Corps (IMC)
Michelle Farrington	Strategic Advisory Group (SAG) ExCom Member	Strategic Advisory Group (SAG)

Agenda item	In detail	Key decisions and action items
Initiative updates		
<ul style="list-style-type: none"> • Initiative 8 	<p>Consultancy Update: The consultancy for Initiative 8 has officially commenced. Key dates for events have been shared with both Call-to-Action signatories and WASH Roadmap members. Selection of the Initiative 8 Consultant.pdf</p> <p>Cairo Water Week Participation: The initiative lead provided an update on recent presentations, including participation in Cairo Water Week and African Water Week, highlighting the initiative’s contributions and engagements during these events. CWW 2024 Presentation.pptx</p>	
<ul style="list-style-type: none"> • Initiative 2 	<p>The lead provided an overview of the WASH Data consultancy selection process. A consultant has been chosen, and the WRM Secretariat is in the process of finalizing the contract. The consultancy is scheduled to commence in December.</p>	
<ul style="list-style-type: none"> • Initiative 1 	<p>Initiative 1 is progressing well, though a bit behind the original timeline. The initial analysis (Component 1) and the online demystification and discovery session (Component 2) are complete. Currently, the live prototype, user testing, and feedback analysis (Component 3) are underway, with testing scheduled for next week. The final report and strategy (Component 4) have been partially drafted but will be updated to reflect the outcomes of the upcoming testing, including insights from the widget and chatbot.</p>	

Initiative Funding Proposals	Initiatives seeking funding presented their funding proposal	
<ul style="list-style-type: none"> • Initiative 8 	<p>The initiative has requested CHF 36,895 from SDC Initiative funding to support WRM members and Call to Action signatories through advocacy efforts, promoting the WRM and Call to Action, and ensuring advocacy continuity beyond December 2025. The initiative will be supporting this through pro bono contributions of CHF 19,701. Key outcomes anticipated include:</p> <ul style="list-style-type: none"> • Mapping of WRM actors and CTA signatories, • Establishment of a 2025 advocacy agenda for the five core Call Messages, • Creation and monitoring of a 2025-2030 event calendar for each group, and • Development of a multi-year proposal concept note based on achievements from Seed Funding 2024. <p>WASH Roadmap Beyond 2025.</p> <p>The committee discussed approaches for the WASH Roadmap (WRM) beyond 2025, focusing on the decision-making authority—whether it should fall to the Executive Committee (ExCom) or to Executive Directors. There was also a discussion on organizing a General Assembly at the beginning of 2025. The Secretariat was tasked with clarifying decision-making responsibilities.</p>	
<ul style="list-style-type: none"> • Initiative 5 	<p>The initiative has requested CHF 7,000 to develop a proof of concept aligned with Objective 4.3 of Initiative 5’s workplan: “Provide a channel for the private sector to support the WASH sector as firms (not individuals) during post-emergency operations.” This proof of concept will serve as the foundational step towards building a prototype of the platform envisioned, facilitating structured private-sector engagement in emergency WASH support efforts.</p>	<p>The ExCom has requested a detailed breakdown of the budget costs. The Secretariat will organize a call with François to discuss these costs further.</p>
<ul style="list-style-type: none"> • Initiative 3 	<p>The initiative is requesting €40,040 to conduct a needs assessment that will strengthen the AQA working group, enhance reach, and support the core team’s objectives. The goals include re-mobilizing working group members, enabling their systematic involvement where AQA is deployed, and improving local adoption by standardizing and automating the AQA methodology.</p> <p>Specific Objectives:</p> <ol style="list-style-type: none"> 1. Facilitate AQA Working Group support. 2. Develop innovative tools for methodology advancement. 3. Organize communication and operational events to boost engagement and impact. 	

Record of Actions/ Decisions:

Date	Type of actions/ decisions	Details	Status	Responsibility for Action	Expected deliverable	Deadline
12/11/2024	Contact Marc Andre of the SDC	The Secretariat will engage with the SDC to consult about the roadmap and WRM's future to determine initial feasibility and alignment with broader emergency WASH strategies	In progress	The Secretariat	Feedback on meeting to the ExCom	Next ExCom Meeting
12/11/2024	Meeting with Francois Baillon	The Secretariat to organise a call with Francois to discuss costs breakdown for the initiative funding proposal	In progress	The Secretariat	Breakdown of proposal budgets	Next ExCom Meeting

Date of next meeting: 9th December 2024. 4:00PM GMT +1 (TEAMS)