

# WASH Sector RoadMap 2025 – 2<sup>nd</sup> EXECUTIVE COMMITTEE MEETING - Wednesday 29th September 2021

## Agenda and Minutes

<b>29/09/21</b>	Geneva (GMT +1)	New York (GMT -4)	London (GMT =0)
<b>Standard Time:</b>	3 pm	9 am	2 pm
<b>Duration:</b>	1h30		

**Attendees:** Claudio Deola (StC), Marc-André Bünzli (DDC), Aude Lazzarini (consultant), Léa de La Ville Montbazon (consultant), Nicholas Brooks (IAWG), Guillaume Pierrehumbert (IAWG), Jo de Serrano (GWC SAG), Arjan Ottens (GWC SAG), Syed Yasir Ahmad (IMC), Bram Riems (ACF), Monica Ramos (GWC CAST), Olivier Mills (CAWST).

**Absents:** William Carter (IFRC).

Time	Agenda item and inputs	Process	Output	Key decisions and action items
5	<b>Feedbacks about the WWW 2021</b>	Presentation of the attendance register provided by SIWI + few polls.	N/A	N/A
10	<b>New communications channels</b>	Presentation of the website (under construction) and the YouTube channel.	N/A	N/A
30	<b>Overview of the initiatives</b>	<p>Presentation of the 1<sup>st</sup> final version of the dashboard.</p> <p>Discussion about the scope of the 3.1 initiative. ⇒ 1 vote on the role of the WG</p>	<ul style="list-style-type: none"> <li>• <u>Comments on the dashboard:</u> <ul style="list-style-type: none"> <li>- KPI = progress indicators. Focused on if it happens, but not how? Not able to show a shift in the scope if it happens. <i>Response from secretariat</i> → This is the first version of the dashboard, which aims to provide an overview of the initiatives (progress in particular). Its structure (and the data presented) may evolve over time to ensure that all notable changes are captured and visible at a glance (addition of new columns, new KPIs). It is inherently designed to evolve over time.</li> <li>- Initiatives in green are mostly those pre-existent to the Road Map.</li> </ul> </li> <li>• <b>1<sup>st</sup> proposal to be voted on "Initiative 3.1 should be removed of the Road Map" → ENDORSED</b> (by majority) <u>Additional comment:</u> In the broad sense it should also include responses by local organizations, and therefore sourcing data directly from the field (very complex and time/resources consuming)</li> </ul>	<p>➤ The majority agreed by vote that initiative 3.1 should be removed from the Road Map.</p>

Time	Agenda item and inputs	Process	Output	Key decisions and action items
		<p>Discussion about the priority initiatives.</p> <p>⇒ Vote on the identified priority initiatives.</p>	<p><u>Additional comment:</u> Some of the data research considered by this initiative could be integrated to the initiative 1.2.</p> <p><u>Decision 1:</u> Olivier Mills (WG1 representative) will have a consultation with 1.2 co-leads and shared the inputs at the next ExC.</p> <ul style="list-style-type: none"> <li>• <b>2<sup>nd</sup> proposal to be voted on "the list of initiatives prioritized for support in 2021-2022" → ENDORSED</b> (by majority)</li> </ul> <p><u>Additional comments:</u></p> <ul style="list-style-type: none"> <li>- Need of precision of the fact this is priority in terms of support from the co-chairs + secretariat. Focus initiative could be a better term.</li> <li>- Extra attention needed to see if this support makes a difference.</li> <li>- RedR UK would be very happy to help with initiatives 2.2, 2.1 and 2.3. They did the original WASH CF for Cluster Coordinators and IMOs and have just finished the same for all UNICEF-led clusters and AORs.</li> <li>- ACF would also be interested in supporting the initiative 2.2</li> </ul>	<ul style="list-style-type: none"> <li>➤ WG1 representative will exchange with initiative 1.2 about the possibility for them to integrate a part of the mandate of the 3.1.</li> <li>➤ The majority agreed by vote about the list of initiatives prioritized for support in 2021-2022 : 1.1, 2.2, 2.3, 3.2, 3.4, 4.1, 4.2, 4.3 (8) → Extra-support for these initiatives from the co-chairs + secretariat.</li> <li>➤ The secretariat will connect initiative 2.2 leads with RedR &amp; ACF</li> <li>➤ The secretariat will connect initiative 2.3 leads with RedR</li> </ul>
25	<b>SDC financial contribution</b>	Proposition of a possible repartition of the SDC funds.	<ul style="list-style-type: none"> <li>• <u>Comments on the repartition of the SDC funds:</u></li> <li>- Coherent with the list of initiatives prioritized for support in 2021-2022</li> <li>- Identification of other donors encouraged + no impact on the SDC mandate or contribution.</li> <li>- Need of consultation between the WG representatives and the leads and co-leads (to verify that they are in line with this)</li> </ul>	<ul style="list-style-type: none"> <li>➤ Consultation between the WG representatives and the leads and co-leads about the SDC funds repartition.</li> <li>➤ Setting up of an electronic vote in the next weeks with three possibilities: <ul style="list-style-type: none"> <li>▪ Endorsed</li> <li>▪ Refused</li> <li>▪ Partly endorsed</li> </ul> </li> </ul>
10	<b>New processes</b>	<p>Proposition of an integration process for new members.</p> <p>⇒ Vote to endorse or refuse the proposed process.</p>	<ul style="list-style-type: none"> <li>• <b>3<sup>rd</sup> proposal to be voted on "the process to integrate new members in four steps (cf ppt)" → ENDORSED</b> (by majority)</li> </ul> <p><u>Additional comment:</u> Procedure should be light but should permit to identify those who do not fit.</p> <p>Remain the question of the extent of the Road Map's opening → How to integrate all the players in the sector and reach the field level</p> <p><u>Decision 1:</u> The secretariat will contact directly the co-leads with WG representatives in CC (Option 3b)</p> <p><u>Decision 2:</u> New partners can also be contributors.</p>	<ul style="list-style-type: none"> <li>➤ The majority agreed by vote the integration process for new members of the Road Map (option 3b)</li> <li>➤ The question about the extent of the Road Map opening is adjourned to another meeting (i.e. how to integrate all the players in the sector and reach the field level)</li> </ul>

Time	Agenda item and inputs	Process	Output	Key decisions and action items
		<p>Proposition of virtual coffee.</p> <p>⇒ Vote to endorse or refuse the virtual coffee.</p>	<ul style="list-style-type: none"> <li>• <b>4th proposal to be voted on "setting up virtual coffees between leads and co-leads" → ENDORSED</b> (by majority)</li> </ul> <p><u>Additional comment:</u></p> <ul style="list-style-type: none"> <li>- The first one is very important and needed.</li> <li>- Not more than one every two months.</li> </ul>	<p>➤ The majority agreed by vote for setting up virtual coffees to enhance synergies and collaboration.</p>
5	<b>Next official meetings</b>	<p>Proposition of dates for the Steering Committee encounter.</p> <p>Proposition of dates for the Board encounter.</p>	<p><u>Steering Committee: 27<sup>th</sup> October at 3 pm</u></p> <ul style="list-style-type: none"> <li>- Not a good date because during school break. Better to set up the encounter the week after.</li> <li>- Need of a short ExC before the SC to set up key messages to share.</li> </ul> <p><u>Board encounter: 12<sup>th</sup> January at 3 pm</u></p> <ul style="list-style-type: none"> <li>- OK</li> </ul>	<p>➤ The secretariat will find another date for the SC encounter (first week of November)</p> <p>➤ The secretariat will propose a date for a short ExC before the SC.</p>

#### Record of Decisions:

Date	Type of decision	Objectives	Impact
29/09/21	The majority agreed by vote that initiative 3.1 is removed of the Road Map. WG1 representative (O. Mills) will exchange with initiative 1.2 about the possibility for them to integrate a part of the mandate of the 3.1.		
29/09/21	The majority agreed by vote about the list of initiatives prioritized for support in 2021-2022: 1.1, 2.2, 2.3, 3.2, 3.4, 4.1, 4.2, 4.3 (8) → Extra-support for these initiatives from the co-chairs + secretariat.	Help some initiatives to kick-off (funding or extra help for coordination, communication) etc.	Effective implementation of the WASH Road Map 2025.
29/09/21	Consultation between the WG representatives and the leads and co-leads about the SDC funds repartition. Setting up of an electronic vote in the next weeks with three possibilities: → Endorsed / Refused / Partly endorsed	Be assured that the funds will benefit to whose need them.	Complete transparency and democracy.
29/09/21	The majority agreed by vote the integration process for new members of the Road Map. (The question about the extent of the Road Map opening is adjourned to another meeting (i.e. how to integrate all the players in the sector and reach the field level)	Systematize the integration process of new members in the Road Map.	Ensure equality of treatment.
29/09/21	The majority agreed by vote for setting up virtual coffees between leads and co-leads.	Enhance synergies and collaboration between initiatives.	

<b>29/09/21</b>	The secretariat will find another date for the SC encounter (first week of November) The secretariat will propose a date for a short ExC before the SC.	Ensure that a maximum of SC members will be present.  Setting up key messages.	Guaranteeing democracy and representation.
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**Record of Actions:**

Date	Type of actions	Details	Carrier + contributor	Expected deliverable	Deadline
<b>29/09/21</b>	WG1 representative (O. Mills) will exchange with initiative 1.2 about the possibility for them to integrate a part of the mandate of the 3.1.		Olivier Mills		November Executive Committee
<b>29/09/2021</b>	The secretariat will connect initiative 2.2 leads with RedR & ACF The secretariat will connect initiative 2.3 leads with RedR		Secretariat		November Executive Committee
<b>29/09/21</b>	Consultation between the WG representatives and the leads and co-leads about the SDC funds repartition.  Setting up of an electronic vote for the SDC contribution in the next weeks with three possibilities: Endorsed / Refused / Partly endorsed		WG representatives  Secretariat		November Executive Committee
<b>29/09/21</b>	Setting up a first virtual coffee between leads and co-leads.		Secretariat		Mid- November.
<b>29/09/21</b>	Proposition of a new date for the SC meeting		Secretariat		07/10/21
<b>29/09/21</b>	Organization of a short ExC before the SC		Secretariat		In October

**Date of next meeting: to be determined (before the steering committee)**