

WASH Sector RoadMap 2025 - EXECUTIVE COMMITTEE MEETING 1 - Wednesday 18th August 2021

Agenda and Minutes

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|-----------------------|-----------------|-------------------|-----------------|
| 18/08/21 | Geneva (GMT +1) | New York (GMT -4) | London (GMT =0) |
| Standard Time: | 3 pm | 9 am | 2 pm |
| Duration: 1h30 | | | |

Attendees: Claudio Deola (StC), Marc-André Bünzli (DDC), Aude Lazzarini (consultant), Léa de La Ville Montbazon (consultant), Nicholas Brooks (IAWG), Guillaume Pierrehumbert (IAWG), Ross Tomlinson (GWC CAST), Jo de Serrano (GWC SAG), Arjan Ottens (GWC SAG), Syed Yasir Ahmad (IMC), Bram Riems (ACF)

Absents: Monica Ramos (GWC CAST), Olivier Mills (CAWST), William Carter (IFRC)

| Time | Agenda item and inputs | Process | Output | Key decisions and action items |
|------|------------------------------------|---|---|--|
| 25 | Roadmap's governance | <p>Presentation of the WG representatives and their mandate.</p> <p>⇒ 1 vote on the role of the WG representatives</p> <p>Brief overview of the executive committee's mandate and frequency of meetings.</p> <p>⇒ 1 vote on the frequency of the meeting</p> | <ul style="list-style-type: none"> • 1st proposal to be voted on "The WG representatives are representing the co-leads in the ExC" → ENDORSED (by majority) • <u>Additional comment:</u> Other members are also accountable to the instance they are representing (IAWG + GWC SAG) • <u>Decision 1:</u> Co-chairs and the secretariat will send the agenda 1 week before each meeting so that participants can prepare • 2nd proposal to be voted on "Meetings will be held once per months" → ENDORSED (by majority) • <u>Additional comment:</u> Additional meetings will be held if needed + consultation by email is also possible. | <ul style="list-style-type: none"> ➤ The majority agreed by vote that the WG representatives are the voices of initiatives in the Executive Committee – need of consultations with the co-leads before the ExC encounters (agenda will be sent one week in advance) + Agreement on the fact that the other members are accountable to their agencies or the body they represent ➤ The majority agreed to meet once per month. Additional meeting will be held if needed + consultation by email. |
| 25 | Overview of the initiatives | <p>Presentation of the dashboard + KPI</p> <p>⇒ 1 vote on the number of versions of the dashboard (one complete for the ExC + one public version?)</p> <p>⇒ 1 vote on the content of the public version</p> <p>Highlight of the initiative that need support in</p> | <ul style="list-style-type: none"> • <u>Observation n°1 / Dashboard:</u> Need a column listing the members of each initiative (co-leads, contributors, participants). • 3rd proposal to be voted on "The SC will have access to the complete version, with information related to the level of priority given by the donors and the SC" → ENDORSED (by majority) • <u>Additional comment:</u> Need of complete transparency at the SC and Ex.C level (in order to always define the best strategy) • 4th proposal to be voted on "content of a lightened public version = Initiative identification + Short description + Time frame + Funding + Progress" → ENDORSED (by majority) • 5th proposal to be voted on "Strong involvement of co-chairs in initiatives of the Working Group 4. Justification: delay + obstacles while it is crucial for the entire sector, and | <ul style="list-style-type: none"> ➤ The ExC agreed that the versions of the dashboard will be the same for the ExC and the SC + Agreement on the two versions of the dashboard (public and private) and their composition proposed by the secretariat. ➤ The ExC agreed by vote that the co-chairs should be more involved with WG4. Remain the question of "how?". |

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|------|-----------------------------------|---|---|---|
| | | <p>priority (the 3 WG4 initiatives)</p> <p>+ special case of Initiative 3.1</p> <p>Discussion around the financial contribution of the SCD (200'000 CHF by the SDC)</p> | <p>specifically for the 4.3 (lack of members)" → ENDORSED (by majority)</p> <ul style="list-style-type: none"> • <u>Comments on initiative 3.1:</u> <ul style="list-style-type: none"> - HRP dashboard or beyond? – accessibility of the data to keep in mind (not everything is possible). - Link of the HRP dashboard of the year (produced by GWC): https://washcluster.net/index.php/GWC_Dashboard2021 - ICRC: idea of a sectoral dashboard (not cluster), more objective about performance. - Could be interested to have the feeling of other agencies (not involved in the roadmap as MSF) -> open this discussion? - Possible overlap/spin-off between initiatives 3.1 and 1.3 (WSC)? • <u>Decision 2:</u> co-chairs + secretariat will collect information and adjourned this discussion to the next meeting. • <u>Decision 3:</u> the ExC has to be the decision-maker about who will beneficiate of financial support. • <u>Decision 4:</u> co-chairs + secretariat will provide all the necessary information and draft a budget proposition to be submitted to vote at the next meeting. | <ul style="list-style-type: none"> ➤ Question for the initiative 3.1 adjourned to the next meeting (need of preparation). ➤ The co-chairs and the secretariat will prepare budget allocation proposals to be discussed and voted on at the next meeting |
| 15 | Secretariat sustainability | Discussion about the possibility to make the secretariat permanent. | <ul style="list-style-type: none"> • <u>To be discussed:</u> Should the secretariat be sustained? Should it work for the co-chairs or at a broader scale? • <u>Decision 5:</u> Agreement on the usefulness of the secretariat and the need to sustain it for the duration of the Roadmap. • <u>Decision 6:</u> Agreement on the fact that work destined to the co-chairs are sufficient for now. | N/A |
| 10 | World Water Week 2021 | Presentation of the WWW program. | <ul style="list-style-type: none"> • Save the date: 26th August 2021 at 11 am • Share with your networks: https://www.worldwaterweek.org/event/9633-wash-road-map-2025 • Do not forget to register: https://www.worldwaterweek.org/tickets | N/A |

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|------|-------------------------------|---------|--|--|
| 10 | Next official meetings | | <ul style="list-style-type: none"> • 6th proposal to be voted on: <ul style="list-style-type: none"> - Next ExC meeting in September - Next SC meeting in October - Next Board meeting in November ➔ ENDORSED (by majority) | ➤ The ExC agreed by vote the holding of the next 3 meetings. The secretariat will propose some dates through doodle or email exchanges |

Record of Decisions:

| Date | Type of decision | Objectives | Impact |
|-----------------|---|--|--|
| 18.08.21 | The ExC agreed by vote that the WG representatives are the voices of initiatives in the Executive Committee – need of consultations with the co-leads before the ExC encounters (agenda will be sent one week in advance). Agreement on the fact that the other members are accountable to their agencies or the body they represent | The co-leads of all initiatives will be represented in the ExC and decisions will be made on their behalf. Idem for the other represented structures | Day-to-day governance of the roadmap is a real representation of the stakeholders. |
| 18.08.21 | The ExC agreed to meet once per month. Additional meeting will be held if needed + consultation by email also possible. | Find the ultimate frequency of meeting to obtain an adequate LoE while guaranteeing an efficient day-to-day governance. | |
| 18.08.21 | The ExC agreed that the versions of the dashboard will be the same for the ExC and the SC + Agreement on the two versions of the dashboard (public and private) and their composition proposed by the secretariat. | Transparency. Realisation of a lightened version for public use. | Guaranteeing the same level of information to every structure of the Roadmap's governance. Communicate publicly without giving sensitive information. |
| 18.08.21 | The ExC agreed by vote that the co-chairs should be more involved with WG4. Remain the question of "how?". | Efficiency and support of the initiatives around fundraising and advocacy, two pillars of the Roadmap. | The support to these initiatives will be beneficial for the entire sector. |

Record of Actions:

| Date | Type of actions | Details | Carrier + contributor | Expected deliverable | Deadline |
|-------------|--|--|---|---|-----------------|
| 18.08.21 | Question for the initiative 3.1 adjourned to the next meeting. | Question added to the agenda of the next encounter: need of preparation. | Executive Committee Members | Discussions about this specific initiative to decide what are the expectations and decide if the initiative should be part of the Roadmap or not. | Next meeting |
| 18.08.21 | The co-chairs will draft some proposition for the SDC subvention that will be discussed during the next ExC encounter. | N/A | Co-chairs + Executive Committee Members | Proposal with amount and beneficiaries to be discussed. | Next meeting |
| 18.08.21 | The secretariat will propose some dates through doodle or email exchanges with the members. | For the next ExC, SC and Board meetings. | Secretariat | Doodle or email with proposed dates. | 01/09/21 |

Date of next meeting: to be determined (3rd week of September ?)