

WASH Road Map – Executive Committee meeting

Agenda and Minutes

December 12th 2022	Geneva (GMT +1)
Standard Time:	4:00-5:30PM
Duration:	1:30

Attendees: Baptiste Lecuyot (SI), Jean Lapegue (ACF), Kay Mattson (MTR consultant), Marc-André Bunzli (SDC), Monica Ramos (GWC CAST), Nicholas Brooks (Care International), William Carter (IFRC) and Secretariat (Aude Lazzarini and Solene Pradat-Paz)

Absents: Arjan Ottens (WHH), Claudio Deola (STC), Guillaume Pierrehumbert (ICRC), Olivier Mills (CAWST), and Syed Yasir Ahmad (IMC)

Agenda item	In detail	Outputs	Key decisions and action items
Steering Committee	<ul style="list-style-type: none"> - Review of decisions taken - Review of made propositions 	<ul style="list-style-type: none"> - The four decisions taken at the December Steering Committee were presented: <ul style="list-style-type: none"> • Initiative 4.2 will be redesigned, not closed. Secretariat will send a form to all WASH Road Map actors to compile ideas and gather volunteers for Task Team • Version 2 of initiative 4.3's Call To Action is validated with Secretariat support for website page with living document • The terms "members" and "memberships" must not be used anymore regarding the collective • SC members have validated the extension of current co-chairs's mandate for 3 months (until and including June) - The four propositions made at the December Steering Committee were presented: <ul style="list-style-type: none"> • No communications should be shared being signed by the WRM collective if all of its actors do not agree to it, as it does not hold a legal entity; instead, they should be messages agreed and endorsed by a specific group of actors and signed as such • To make the WRM more inclusive, the idea to offer a "Mid Term meeting" was offered, possibly back-to-back with another event • Regarding the governance: Secretariat to wait for MTR results before opening up SC meetings to non-(co)leads as observers and to draft clear TORs of levels of engagement towards the collective and the initiatives 	<ul style="list-style-type: none"> ➔ To communicate with GWC members (to encourage them to sign the call to action or to join the WASH Road Map), WRM Secretariat must send to the GWC the blurb to be included in GWC newsletter (to be sent before the last week of January to be shared in the February newsletter), more information here: https://washcluster.net/gwc-newsletter ➔ All ExC members agree on the term "actors" to speak about WRM organisations ➔ It would be impossible to organise it back-to-back with the EEHF and the GWC event since the five days of the week in May in Budapest are already booked, it would also be too late to wait until May to organise the MTR workshop. It is therefore preferable to organize it in February as initially planned ➔ When considering other events, the UN23WC in March seems too big for the WRM to make a significant contribution, SIWI's WWW in August seems more feasible, especially as it offers an additional four months to organise it

WASH Road Map participation	<ul style="list-style-type: none"> - Special case of donors - Joining procedure 	<ul style="list-style-type: none"> - Presentation of the advantages of proposing a special status for funders, to encourage their engagement in the WASH Road Map without overly constraining them with administrative and official engagement (c.f. engagement letter) - Presentation of the characteristics and differences between the two statuses (actor and donors) 	<ul style="list-style-type: none"> ➔ One weekly communication seems too frequent, the Secretariat must separate action points to news (which should preferably be communicated via the website) to achieve higher response rates from WRM actors ➔ On including donors to the Directors Collective, it brings both advantages and disadvantages as WRM actors might not feel at ease to speak about certain topics yet it does bring about additional partnership and funding opportunities, thus it would be relevant to include them but to make the meeting hybrid and to cut it into two parts: a closed one without donors and an open and broader part ➔ Comment made regarding allowing donors not to endorse the whole collective (by not signing the engagement letter) yet not allowing actors to do so
Initiative 4.3	<ul style="list-style-type: none"> - Consultancy update - Call To Action update 	<ul style="list-style-type: none"> - Update on the state of progress of the consultancy recruitment process: 19 profiles received, 14 complete - Update from the Secretariat and presentation of the ongoing website page with living CTA 	<ul style="list-style-type: none"> ➔ Following an ACF technical committee, it has been offered to change the term “starting with” in the first demand from the CTA (It is only by starting with the most vulnerable that we can hope to reach the SDGs) to “including” (It is only by including the most vulnerable that we can hope to reach the SDGs), which links to the Leave No One Behind report ➔ Secretariat will ask the six WRM actors (IHE, SI, FWP, IMC, WHH and ICRC) that have already signed the CTA if they accept this change or not, if there is no objection, it will be changed ➔ Secretariat to remove the mention “ahead of the UN23WC” on the website page
Water Diplomat partnership	<ul style="list-style-type: none"> - Presentation of the journal - Outline of a potential partnership 	<ul style="list-style-type: none"> - Context of the creation of the journal, explanation of its mandate and objectives, detail of its activities, and mention of the call held with WRM Secretariat and WD President - Presentation of the type of partnership offered between the WD and the WTM - Presentation of the next steps to put this partnership in place 	<ul style="list-style-type: none"> ➔ It would be interesting, over time, to measure the success of this partnership (with KPIs) ➔ A very relevant example of article would be one on the UN23WC, with a link to the CTA on the WRM website page since the visibility of the collective is to be taken into account when writing the articles ➔ We must be careful, however, not to prioritize the visibility of the WRM at the expense of member organizations ➔ The secretariat will make a call for interest at the beginning of 2023 and if several initiatives are interested in writing an article, the order of publication

			will be established in agreement with the Water Diplomat
Next steps at the WRM	<ul style="list-style-type: none"> - Priority actions for S1 of 2023 - Secretariat Action Plan 	<ul style="list-style-type: none"> - Presentation of S1 2023 priorities: <ul style="list-style-type: none"> • MTR & Workshop (February) • UN 2023 Water conference (March) • Steering Committee (April or May) • Directors collective (June) • Co-chairs Election (June) - Presentation of the secretariat action plan organised in four main themes (Mid-Term Review, communication and visibility, Governance and support to initiatives) 	<ul style="list-style-type: none"> ➔ Discussions regarding the relevance to have frequent Executive Committee meetings, which have been agreed to continue on a monthly basis until Summer 2023 ➔ Regarding the UN23WC, the WRM can not commit to the Water Action Agenda as it does not hold a legal entity, but co-leads of initiatives should

Record of Actions:

Date	Type of actions	Details	Status	Carrier + contributor	Expected deliverable	Deadline
December 13 th	Secretariat to send GWC a blurb	In order to communicate on CTA in February GWC newsletter		Secretariat and GWC	A blurb to the GWC email address	Before the last week of January
December 13 th	Offer more pertinent communications	Separate action points to news		Secretariat	News-emails on a weekly basis	Ongoing
December 13 th	Assess interest from actors to participate in Water Diplomat journal	Send a call for interest to all WRM actors		Secretariat	Email	Early January

Record of Decisions:

Date	Type of decision	Objectives	Impact
December 13 th	In the first demand made in the CTA, “starting with” is replaced with “including” if signatories agree (Secretariat must ask them)	Adapting the CTA to better respond to needs from the field	A more inclusive CTA
December 13 th	Secretariat to take out the “ahead of the UN23WC” on the CTA	Make the CTA relevant even after the event	A CTA that lasts in time

December 13 th	Executive Committee meetings will continue to be held on a monthly basis until Summer 2023	Continue the day-to-day handling of WRM projects	A better and regularly managed WRM
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Links to online documents:

Date of next meeting: January 2023