

WASH Sector RoadMap call Executive Committee Meeting 21th September 2022

Agenda and Minutes

21/09/2022	Geneva (GMT +1)	London (GMT =0)
Standard Time:	2 pm	1 pm
Duration: 1.30 hour		

Attendees: Marc-André Bünzli (Co-chair), Claudio Deola (Co-chair), Elisa Dehove (Secretariat), Léa de La Ville Montbazon (Secretariat), Arjan Ottens (GWC SAG rep), Monica Ramos (GWC CAST rep), Guillaume Pierrehumbert (IAWG rep), Nicholas Brooks (IAWG rep), Bram Riems (WG4 rep), Syed Yasir Ahmad (WG3 rep)
Absents: Olivier Mills (WG1 rep), William Carter (WG2 rep)

Commenté [1]: Mettre a jour

Agenda item and inputs	Process	Output	Key decisions and action items
Road Map-level and initiative-level funding	Brief presentation of the financial proposal to the SDC and its status The willingness to get funding from SDC for initiatives which submitted proposal: b. W2 proposal c. 4.3 proposal d. 1.1 proposal	The SDC credit proposal is taking more time than expected to be approved because of changes of processes at the SDC but confident it will pass and some seed funding can be distributed for 2022.	No opposition. If the SDC credit proposal is approved, it can support the mentioned initiatives and their project proposal.
Road Map revised governance	The ExC is requested to: a. Vote : At the SC and ExC, is a quorum required for votes to be valid? If so, are we setting one of 50%? 75%? b. Confirm that, at the SC and ExC meetings, for a decision to be taken, one vote is given to each member organisation. No mandate cumulation. For example, there is one SAG representative and one UNICEF representative	a. <u>Discussions</u> on what would be a good enough quorum (representatives and doable) b. Question: How does it work for cumulative mandate?	a. At ExC and SC, main votes take place in the meeting but if a quorum of 63% is not attended we go chase people (Co-Chairs vote counts). b. <u>Agreed.</u> Cumulative mandate ??
Mid-Term Review	Presentation of the first Task Team meeting's main conclusions: <ul style="list-style-type: none"> Logistical support only from the secretariat Co-Chairs not too involved 	<u>Question:</u> When could the consultant recruitment be launched and who validates the TOR ? The task team will be consulted to finalise/validate the current TOR and the process could be launched next week.	We should go ahead with publishing the tender to recruit the consultant. SDC can almost guarantee it can fund the MTR.

Commenté [2]: I did not hear what they said here @spradatpaz@solidarites.org

	<ul style="list-style-type: none"> ● Progress of the task team knowing that he is a member: <ul style="list-style-type: none"> ○ 2 task team meetings - role is to guide the MTR ○ Next steps: <ul style="list-style-type: none"> ■ ideally recruit a consultant asap for about 12 days - pending funding ■ Currently starting to draft the “inception report” or extended MTR TOR to guide the work of the consultant 		
Elections of co-chairs	Presentation of co-chairs TORs and elections timeline and process	<p><u>Comments:</u></p> <ul style="list-style-type: none"> ● Important to be realistic about the time that co-chairs need to dedicate to the RM to be efficient. Organisation will need time to discuss this internally to see if possible (budget-wise ; time-wise) to put candidates forward. ● Ideally give the voice to younger people or talented people in the field. Not the senior people in HQ. <p><u>Question:</u></p> <ul style="list-style-type: none"> ● Are current co-chairs re-presenting themselves? Not Marc-André who might concentrate his next 3 years on the work done by Switzerland on the Security Council. Claudio won't either ● Will the MTR impact the election? The 2 can be done in parallel. If the MTR concludes to reshape the co-chairs position, then it can be done at that point. 	Agreement to start the election process asap.
Communication	<ul style="list-style-type: none"> ● Work done on communication guidelines (graphic, narrative) ● <u>A brochure</u> ● <u>A logo: a blue dot with “WASH ROAD MAP”</u> 	<p><u>Members may contact the Secretariat to have one-on-one calls on this topic, for more information and to discuss synergies between RM communications and other organizations'</u></p>	

	<ul style="list-style-type: none"> • LinkedIn page, twitter ... 	Comments on the color and logo which might be too close of GWC's SWA's and UNICEF's. Will need to be discussed and probably revised.	
--	--	--	--

Record of Decisions:

Commenté [3]: Need to be updated

Date	Objectives	Impact
<input type="checkbox"/> Need more details about the progress to present to the Steering Committee of July (Visual of progress).		
<input type="checkbox"/> No clear decision, we will put the reporting process to vote in the SC of July.		
<input type="checkbox"/> Put the new tasks to vote in the SC, especially branding.		