

WASH Road Map – July Executive Committee meeting

Agenda and Minutes

DATE	July 5 th 2023
Standard Time:	4:00 – 5:30 PM CET
Duration:	1 hour and 20 minutes

Attendees: Claudio Deola (StC), Marc-André Bunzli (SDC), Syed Yasir Ahmad (IMC), William Carter (IFRC), Monica Ramos (GWC CAST), Toby Gould (CAWST), Jo de Serrano (Secretariat) and Solene Pradat-Paz (Secretariat)

Absents: Arjan Ottens (WHH), Baptiste Lecuyot (SI), Nicholas Brooks (Care), Jean Lapegue (ACF), Guillaume Pierrehumbert (ICRC)

Agenda item	In detail	Outputs	Key decisions and action items
WASH Road Map initiatives	<p>Update on initiative 1.2</p> <p>Update on working group 2 + 3.2</p> <p>Dashboard update</p>	<p>Reminder of the redesign context of this initiative</p> <p>A meeting took place with the HdX platform team from OCHA, very promising for further collaboration with the idea of not creating a new data platform but instead enriching existing ones</p> <p>The initiative 1.2 leadership will be transferred from REACH to the WPdx (Katy Sill) who will also be joining the WASH RoadMap</p> <p>Katy Sill wishes to consult all WRM actors, cleanse the data to the WPdx standard and share this new set with the HdX platform to upload; and later to create data on sanitation and more</p> <p>WG2+3.2 have launched the phase I of the micro project last week, their workplan is over the summer and fall of 2023 before launching phase III</p> <p>RedR has the lead on this micro project and organized this meeting</p> <p>The Secretariat will be sending all co-leads dashboard update emails this afternoon</p> <p>We count on Working Group representatives to ask the co-leads of their WG initiatives to respond before the deadline</p>	→ N/A
Wavestone	Recap of collaboration 4-month offer	The WRM Secretariat was put in touch with Wavestone through SI to put in place a new collaboration (inkind contribution)	→ M.R.: Interested to know why Wavestone is now taking over the governance file of the

	<p>Next step of this collaboration</p>	<p>Two meetings took place in the Spring between Wavestone and the Secretariat to explain the needs in terms of initiative support and challenges faced by the collective</p> <p>Wavestone sent a 54 days offer to the Secretariat over 4 months, which shared it and discussed it with the co-chairs (the Secretariat is supporting and accountable to the co-chairs), specifically on the themes of governance and financing</p> <p>Next steps will be weekly meetings between the Secretariat and Wavestone to push further this collaboration and launch the governance phase 1, including through an analysis of existing collective governance structures</p>	<p>WRM since it was supposed to be under the MTR?</p> <p>Wavestone is not taking over the governance of the MTR, only supporting the Secretariat in accompanying the post-MTR governance transition</p> <p>→ M.R.: Who will be involved in meetings with Wavestone?</p> <p>Only the Secretariat will be attending and participating in weekly meetings, it will let co-chairs and the ExCom members know about the evolution of the collaboration</p> <p>→ M.R.: How was Wavestone integrated into the MTR? Was there a decision taken by the ExCom? Was there a vote?</p> <p>The ExCom was informed at the last ExCom meeting beginning of May, the Secretariat will share the minutes with all its members as a reminder as well as the Wavestone offer</p>
<p>Mid-Term Review</p>	<p>General update</p> <p>Leading the MTR</p> <p>Second workshop</p>	<p>Presentation of the MTR timeline since December (arrival of the consultant) and until September (2nd workshop)</p> <p>Reminder of ToRs of the Task Team, the co-chairs, the Executive Committee, the Steering Committee and the Secretariat</p> <p>Description of the actors' responsibilities until now and over the summer</p> <p>Proposal of a leadership transfer from the Task Team (as their mandate is completed after the reception of the final report) to the co-chairs</p> <p>Reminder that the co-chairs' mandate has been extended by three months (until September 30th) to work on the recommendations received in the report (through the second workshop) and on the WRM governance and the financing (initiative 4.2) of the collective with Wavestone and the Secretariat</p> <p>Proposal of timing and content of the 2nd workshop, most probably beginning of September in Paris or Geneva and online, regarding the themes identified in the report (initiatives, funding and governance)</p> <p>This agenda will be further dug into at the next Executive Committee meeting, mid-August, and finalised beginning of September, prior to the workshop</p>	<p>→ Secretariat: Until now, the Task Team has been leading the MTR and the Secretariat has supported it based on the expressed needs</p> <p>→ Secretariat: The rationale is for Wavestone to support the WRM in general and the Secretariat in particular to take time, pressure and responsibility off Task Team members and other actors</p> <p>→ No preference expressed by ExCom members on the location of the 2nd workshop</p> <p>→ C.D: The MTR and the workshop will address if certain topics (localisation, environment...) are missing in WRM initiatives</p> <p>→ M.R.: Why is the GWC placed under "governance"?</p> <p>It has been placed here in this draft agenda but it can be moved into a new topic if preferred; in the MTR report, it was dug into during the governance chapter too. The idea is to undue</p>

		<p>For information, the Secretariat has been extended for 4 months so it is flexible to illustrate the decisions taken at the workshop:</p> <ul style="list-style-type: none"> - The Head of the Secretariat's contract is from June to September - The Secretariat Officer's contract is from mid-July until mid-November 	<p>any unnecessary tension and clarify for actors and members any element that they deem conflictual</p> <p>➔ M.R.: Once received, will it be the final report? Will there be any further commenting after it?</p> <p>No, there will be no more commenting, there was only one opportunity to comment the report</p>
Other	Teams Channel	<p>All WRM actors have been placed in Teams channels under the WASH RoadMap account: there is one per committee, one per Task Team, one per initiative and one per working Group</p> <p>These channels allow its members to collaborate, add/comment documents, discuss all on one platform</p> <p>It will allow for further and easier collaboration between actors and, we hope, more fluid communications within each initiatives</p>	<p>➔ Certain actors (including Yasir, Monica and the co-chairs), could not access the channels because of accessibility issues</p> <p>Secretariat to look into this and try to make the access barrier-free for outside organisations</p> <p>➔ T.G.: I have not received this invitation despite being in many collectives and co-chairs of an initiative</p> <p>Secretariat invites those that have not received the email to look into their spam folders, all actors have been added to the channels, it has been reviewed several times to make sure no one is missing. If they are still missing the email, the Secretariat may send the link to the channel the actor(s) belongs to</p>

Record of actions and decisions

Type of actions/decisions	Details	Carrier + contributor	Expected deliverable	Deadline
Sending the April/May ExCom minutes to all ExCom members	Secretariat to send the minutes to all ExCom members	Secretariat	An email	ASAP

<p>Sending vote on MTR lead and Wavestone offer</p> <p><i>This decision has then been revoked by the co-chairs: after internal discussion, Wavestone is only supporting initiative 4.1 of which the SDC and STC are co-leads, they thus have the mandate to take decisions without getting validation by the ExCom. Also, the SC has already been solicited about the co-chairs' mandate extension and no objection has been received since. An email sent by Claudio on July 10th details this decision.</i></p>	<p>Secretariat and co-chairs to send by email a vote to all ExCom members on the new lead of the MTR and on the Wavestone offer</p> <p>Action cancelled</p>	<p>Secretariat and co-chairs</p> <p>Action cancelled</p>	<p>An email with the possibility to vote</p> <p>Action cancelled</p>	<p>Friday, July 7th</p> <p>Action cancelled</p>
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Links to online documents: None

Date of next meeting: Monday, August 14th 2023